

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Workshop/Regular Meeting**  
**May 21, 2007**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:00 p.m. by the President, Mr. Charette, at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *The New Coaster*, and posted in the school in a place reserved for this kind of notice.

III. Roll Call and Flag Salute

Present:        Mrs. Baker arrived at 7:10 p.m.        Mrs. McClymont  
                     Mrs. Feeley arrived at 7:28 p.m.        Mr. Migdon arrived at 7:29 p.m.  
                     Mr. Gerdes                                        Mrs. Totten  
                     Mr. Gorry arrived at 7:12 p.m.        Mr. Charette  
                     Mr. Johnson  
                     Dr. Turner, Superintendent/Principal  
                     Dominic V. Carrea, Interim Business Administrator/Board Secretary  
                     David Tonzola, Assistant Business Administrator/Board Secretary

Superintendent's Report

Dr. Turner reviewed his agenda items, in particular, the policies which are on tonight's agenda for their first reading. Afterwards Mr. Carrea reviewed his agenda items with the Board. Mr. Carrea also provided the Board with a status report on:

- (a) RFP 07-01 for Auditing Services and RFP 07-02 for Food Service Management for the 2007-08 school year
- (b) Personnel Searches for a Head Custodian and a Staff Accountant positions effective 7-1-07

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:56 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Charette at 7:57 p.m.

Roll Call

Present: Mrs. Baker Mrs. McClymont  
Mrs. Feeley Mr. Migdon  
Mr. Gerdes Mrs. Totten  
Mr. Gorry Mr. Charette  
Mr. Johnson  
Dr. Turner, Superintendent/Principal  
Dominic V. Carrea, Interim Business Administrator/Board Secretary  
David Tonzola, Assistant Business Administrator/Board Secretary

Executive Session

President Charette called for an Executive Session at 7:58 p.m. to discuss matters involving negotiations.

Regular Public Meeting Reconvened

The public session reconvened at 8:20 p.m. with the same nine board members present. Also present were Dr. Turner, Mr. Carrea and Mr. Tonzola.

IV. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Special Meeting – April 24, 2007  
Reorganization Meeting – April 24, 2007  
Executive Session – April 24, 2007

MOTION: Mr. Migdon SECOND: Mrs. Baker VOTE: 9-0

V. Superintendent's Report

A. Personnel

Appointment of Staff

1. Resolved: That the Board approve the request for maternity leave for Alison Zylinski (0.6 Social Worker/SAC) for the 2007-2008 school year. (Attachment V-A.1)
2. Resolved: That the Board approve the job description for the position of "Staff Accountant." (Attachment V-A.2)

MOTION: Mrs. Baker SECOND: Mr. Migdon VOTE: 9-0

B. Curriculum

1. Information Report: Notification by the New Jersey Department of Education Regarding the Attainment of Adequate Yearly Progress (AYP) as Mandated by No Child Left Behind (Attachment V-B.1)
2. Notification of approval of the district’s 2007-2010 Comprehensive Equity Plan (Attachment V-B.2)

C. Policy

Policy Revision

1. Resolved: That the Board approve the review of the existing Bradley Beach School District policies in Sections 0000-Bylaws: 0143, Board Member Election and Appointment; 0144, Board Member Orientation; 0145, Board Member Resignation and Removal; 0146, Board Member Authority; 0151, Organization Meeting; 0152, Board Officers; 0153, Annual Appointments; 0154, Annual Motions and Designations; 0155, Board Committees; 0161, Call, Adjournment, and Cancellation; 0162, Notice of Board Meetings; 0163, Quorum; 0164, Conduct of Board Meeting; 0165, Voting; 0166, Executive Sessions; 0167, Public Participation in Board Meetings; 0171, Duties of President and Vice President; 0172, Duties of Treasurer of School Moneys; 0174, Duties of Board Attorney; 0175, Contracts With Independent Consultants; resulting in no changes to the policies that section (*White* Attachment V-C.1)
2. Resolved: That the Board approve the following policies on first reading (*Pink* Attachment Packet V-C.2.1 – V.C.2.6)

| AGENDA ATTACHMENT<br>[Copied Pink] | POLICY NUMBER | POLICY  |
|------------------------------------|---------------|---|
| V-C.2.1                            | 0147 A        | Appendix A—Board Member Compensation and Expenses |
| V-C.2.2                            | 0148          | Board Member Indemnification                      |
| V-C.2.3                            | 0157          | Board of Education Website                        |
| V-C.2.4                            | 0168          | Recording Board Meetings                          |
| V-C.2.5                            | 0169          | Board Member Use of Electronic Mail/Internet      |
| V-C.2.6                            | 0173          | Duties of Public School Accountant                |

MOTION: Mrs. Baker SECOND: Mr. Gerdes VOTE: 9-0

D. Students

1. Resolved: That the Board approve services for Cross County Clinical and Educational Services, Kendall Park, NJ. for the 2007-08 school year. The fee is \$580 for a Spanish CST evaluation and \$750 for evaluations other than Spanish. [B]
2. Resolved: That the Board approve Deborah Conklin, Occupational Therapist for the 2006-07 school year, at a rate of \$70 per hour. [G]
3. Resolved: That the Board approve Michael O'Boyle, Physical Therapist for the 2006-07 school year, at a rate of \$70 per hour. [G]

MOTION: Mrs. Baker SECOND: Mrs. McClymont VOTE: 8-0\*  
\*Mrs. Feeley was absent for this motion

VI. Interim Business Administrator/Board Secretary's Report

A. Approval of Tax Requisition Schedule (2007-2008)

Resolved: That the Board hereby approve the tax requisition schedule for the 2007-08 school year as listed on Attachment A.

Discussion: Mr. Carrea advised the Board that the schedule requests from the Borough 20% of the tax levy within the first 45 days and the balance prorated over the last ten months.

MOTION: Mrs. McClymont SECOND: Mrs. Baker VOTE: 9-0

B. Approval of Compulsory Student Accident Insurance (2007-2008 School Year)

Resolved: That the Board approve the renewal of compulsory student accident insurance coverage through the Bollinger Insurance Agency for the 2007-08 school year. The plan will be underwritten by the People's Benefit Life Insurance and offered to parents at a cost of \$1,668 to the Board. (Attachment VI-B) [B]

MOTION: Mrs. McClymont SECOND: Mrs. Baker VOTE: 9-0

C. Approval of Joint Transportation Agreements – Neptune Township (2006-07)

Resolved: That the Board approve the attached joint transportation agreements with the Neptune Township Board of Education for the transportation of Bradley Beach students as follows for the 2006/07 school year: (Attachment VI-C) [B]

Note: This resolution supersedes the one previously approved by the Board on November 21, 2006.

Discussion: Mr. Carrea cited this resolution as a good example of shared services with another school district to reduce transportation costs.

MOTION: Mrs. McClymont SECOND: Mrs. Baker VOTE: 9-0

D. Approval of the Memorandum of Agreement Between Bradley Beach Board of Education and Bradley Beach Education Association 2007-2010

Resolved: That the Board approve the attached Memorandum of Agreement between Bradley Beach Board of Education and Bradley Beach Education Association for the three (3) year period commencing on July 1, 2007 to June 30, 2010. (Attachment VI-D) [B]

MOTION: Mrs. McClymont SECOND: Mr. Migdon VOTE: 9-0

E. Reappointment of (Property) Insurance Advisor (2007-2008) School Year

Resolved: That the Board reappoint the firm of G. R. Murray Insurance, Princeton, NJ as its (Property) Insurance Advisor for the 2007-08 school year. (Attachment VI-E)

MOTION: Mrs. McClymont SECOND: Mrs. Baker VOTE: 9-0

F. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending April 30, 2007 is hereby approved and the Business Administrator/ Board Secretary is instructed to file same. (Attachment VI-F)

MOTION: Mrs. McClymont SECOND: Mrs. Baker VOTE: 9-0

G. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending April 30, 2007 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VI-G)

MOTION: Mrs. McClymont SECOND: Mrs. Baker VOTE: 9-0

H. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of April 2007, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b); that no line item appropriation in violation of N.J.A.C. 6A:23.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mrs. McClymont SECOND: Mrs. Baker VOTE: 9-0

I. Approval of Budget Transfers

Resolved: That the Board approve 2006/07 budget transfers as listed on Attachment VI-I.

MOTION: Mrs. McClymont SECOND: Mrs. Baker VOTE: 9-0

J. Approval of April 2007 Payroll

Resolved: That the Board approve the April 2007 gross payroll in the amount of \$297,212.16.

MOTION: Mrs. McClymont SECOND: Mrs. Baker VOTE: 9-0

K. Approval of Bills Payment

Resolved: That the Board approve payment of the May 21, 2007 regular bills list and as certified and approved. (Attachment VI-K)

MOTION: Mrs. Baker SECOND: Mr. Migdon VOTE: 9-0

L. Approval of Attendance at NJASBO Workshop June 22, 2007

Resolved: That the Board approve the attendance of the following administrators at a workshop sponsored by the New Jersey Association of School Business Officials (NJASBO) which will be held at the NJASBO's Headquarters, Robbinsville, NJ. The workshop will focus on recently enacted Assembly Bill A-5 – a discussion of relevant sections dealing with school district accountability, travel policy and procedures, etc.

Dominic V. Carrea Interim Business Administrator/Board Secretary  
David J. Tonzola Assistant Business Administrator/Board Secretary

The total cost of attendance at this workshop is \$80 (registration fees only) [B]

MOTION: Mrs. McClymont SECOND: Mrs. Baker VOTE: 9-0

VII. Old Business

Mr. Johnson informed the Board that he cannot get a trailer as in past years for the upcoming Memorial Day Parade. Mrs. Totten indicated that she will try to find one for this year.

VIII. New Business

Mr. Migdon informed the Board that the PTO's Memorial Brick Sale Program has ended. Final installation of bricks already purchased will occur over the summer months.

IX. Committee Reports

President Charette announced that the committee structure will be the same for the 2007-08 school year. Afterwards, the following committee reports were given:

Policy – Mrs. McClymont  
Negotiations – Mrs. Baker

X. Public Comments – None

XI. President's Report

President Charette reported on the following:

1. Receipt of a \$5,000 Lowes Grant by the PTO
2. Spring Concert schedule May 22 and 24, 2007

XII. Executive Session - None

XIII. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:34 p.m.

Respectfully submitted,

Dominic V. Carrea  
Interim Business Administrator/Board Secretary