

THESE MINUTES ARE UNAPPROVED AND SUBJECT TO MODIFICATION

**BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720**

OFFICIAL MINUTES

**Workshop/Regular Meeting
August 21, 2007**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:05 p.m. by the President, Mr. Charette, at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *The New Coaster*, and posted in the school in a place reserved for this kind of notice.

III. Roll Call /Flag Salute

Present: Mrs. Baker Mr. Migdon
Mr. Gorry arrived at 7:35 p.m. Mrs. Totten
Mr. Johnson Mr. Charette
Dr. Turner, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

Absent: Mrs. Feeley
Mr. Gerdes
Mrs. McClymont

IV. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – June 19, 2007
Executive Session – June 19, 2007

MOTION: _____ SECOND: _____ VOTE: _____

Note: Motion tabled by Mr. Charette. Minutes will be placed on the agenda for approval at the next regular board meeting.

Resolved: That the Board approve the Minutes of:

Regular Meeting – July 24, 2007
Executive Session – July 24, 2007

MOTION: _____ SECOND: _____ VOTE: -0-

Note: Motion tabled by Mr. Charette. Minutes will be placed on the agenda for approval at the next regular board meeting.

Superintendent's Report

Dr. Turner reviewed his agenda items, in particular, the appointment of staff, professional development workshops being offered by the school, and that the students of Bradley Beach have attained 'Adequate Yearly Progress' in Language Arts and Mathematics. Afterwards, Mr. Tonzola reviewed his agenda items with the Board.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:49p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Charette at 7:50 p.m.

Roll Call

Present: Mrs. Baker Mr. Migdon
Mr. Gorry Mrs. Totten
Mr. Johnson Mr. Charette
Dr. Turner, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

Absent: Mrs. Feeley
Mr. Gerdes
Mrs. McClymont

V. Superintendent's Report

A. Personnel

Appointment of Staff

1. Resolved: That the Board approve the appointment of Donna Feld, MSW to the position of School Social Worker, one (1) day/week for the 2007-2008 school year, effective September 1, 2007. Compensation will be prorated based on the Bradley Beach Education Association collective agreement MA + 30 at Step 15. No employee benefits will be paid. [B]

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2. Resolved: That the Board accept the resignation of Teacher Aide Melissa Wheeler effective August 18, 2007. (Attachment V-A.2)

3. Resolved: That the Board approve the appointment of Student Lunch Aides:

Claudette Berry (2.5 hours/day @ \$9.36/hour)

Elaine Scott (3.5 hours/day @ \$10.36/hour)

Rose Walisfer (2.5 hours/day @ \$9.36/hour)

No employee benefits will be paid. [B]

4. Resolved: That the Board approve the appointment of the following K-8 substitute teachers for the 2007-2008 school year: [B]

Bartlett, Donna

Beerman, Jessica

Bergeron, Mary Jo

Breen, Linda

Buckelew, Celeste

Cagney, Kelly

Cutillo, Kelly

D'Alonza, David

Dalton, Lauren

Doherty, Jillian

Epstein, Samantha

Feeney, Cathleen

Jones, Elissa

Kerwin, William

Kunert, Jamie

MacHaffie, Eileen

Marino, Paul

Mason, Stephanie

Meadow, Nancy

Murphy, Randall

O'Brien, Aimee

Rosenbaum, Sara

Speck, Amy

Urspurch, Laura

VanClef, Rose

Whritenour, James

Professional Development

5. Resolved: That the Board approve payment at the stipend rate of \$40.00/hour (as consistent with the BBEA collective agreement) for teachers of reading to engage in professional training related to the effective implementation of the StoryTown reading curriculum on August 28 and August 30, 2007. Teachers will be compensated at an amount not to exceed 6 hours. Participants will include: [G]

Heidi Kobb

Elissa Liberatore

Noreen Tarriff

Donna Hamernick

Cindy Aurilio

Joanne Doherty

Marjorie Zaccaro

Amy Roth

Julia Gross

Michelle Sprengel

Kevin Cosgrove

Ellen Schreck-Rosen

Susan Livingston

Beverly Riley

Carolyn Iraggi

Frances Pondaco

Ronnie Walerzak

Denise Mieras

Jeanne Acerra

6. Resolved: That the Board approve payment at the stipend rate of \$40.00/hour (as consistent with the BBEA collective agreement) for teachers of writing to engage in professional training related to the effective teaching of writing on August 29, 2007. Teachers will be compensated at an amount not to exceed 5 hours. Participants will include: [G]

Patricia Napolitano
Elissa Liberatore
Noreen Tarriff
Donna Hamernick
Cindy Aurilio
Joanne Doherty
Marjorie Zaccaro
Amy Roth
Julia Gross
Michelle Sprengel

Kevin Cosgrove
Ellen Schreck-Rosen
Susan Livingston
Beverly Riley
Carolyn Iraggi
Frances Pondaco
Ronnie Walerzak
Denise Mieras
Jeanne Acerra
Sally Scarangella

- Discussion: Mrs. Baker asked if the substitute teachers, on their own time, are allowed to go to the various professional development workshops the school district has to offer. Dr. Turner informed Mrs. Baker that he would offer the substitutes, on a volunteer basis, the opportunity to attend any of the professional development days offered by the school.

Teacher Travel

7. Resolved: That the Board approve the attendance and the registration cost of \$187.00 for the school Nurse, Lucille Wasack to attend the Annual School Health Conference, "Community Medicine: School Children and Your Practice" on October 25, 2007 in Somerset, NJ. (Attachment V-A.7) [G]

MOTION: Mrs. Baker SECOND: Mr. Migdon VOTE: 6-0

B. Curriculum

Student Achievement (Information)

1. The students of Bradley Beach have attained 'Adequate Yearly Progress' (AYP) in Language Arts and Mathematics in grades 3-5 and 6-8 for 2007. (New Jersey Department of Education Correspondence-Attachment V-B.1)

C. Students

1. Resolved: That the Board approve the use of the school (art room) two Thursdays each month after school to facilitate the meeting of the Bradley Beach Junior Girl Scouts. (Attachment V-C.1)
2. Resolved: That the Board approve the annual "Standing Orders for the Care of the Ill or Injured" for the 2007-2008 school year. (Attachment V-C.2)

3. Resolved: That the Board approve the tuition contract that includes an extended year program for **Student ID # 1354** to the CPC High Point Elementary School, 1 Highpoint Center Way, Morganville, NJ, 07751. This agreement shall be in effect for the 2007/2008 school year. Tuition charges for the educational services shall commence on July 9, 2007 and terminate on June 30, 2008. The per diem rate of \$341.00 for the total number of 205 days equates to a total tuition rate of \$69,905.00. Transportation will be provided by Bradley Beach School District. [B]

4. Resolved: That the Board approve the use of the school (cafeteria and gymnasium) every day after school from 3:10 – 6:10 p.m. to facilitate the after school child care program conducted by the Monmouth-Ocean Educational Services Commission.

MOTION: Mrs. Baker SECOND: Mr. Migdon VOTE: 6-0

VI. Business Administrator/Board Secretary's Report

A. Approval of Attendance at NJSBA 2007 Workshop and Exhibition October 24-26, 2007

Resolved: That the Board approve the attendance of the following Board Members and administrators to the annual New Jersey School Boards Association Conference, which will be held at the Atlantic City Convention Center, Atlantic City, NJ at a total travel cost not to exceed \$3,762.51. [B]

Name	Registration Amount	Travel Hotel Not to Exceed:	Travel Meals & Incidentals Per GSA Rates Not to Exceed:	Travel Mileage Per IRS .485 Rate Not to Exceed:	Travel Tolls/Parking Receipts Required Not to Exceed:
Elizabeth Baker	\$ 100.00	\$ 274.00	\$135.00	\$ 75.18	\$ 15.00
Paul Charette	100.00			75.18	15.00
Barbara Feeley	100.00	274.00	135.00	75.27	15.00
Dwight Gerdes	100.00			75.47	15.00
Brian Gorry	100.00			75.47	15.00
Paul Johnson	100.00			75.08	15.00
Eleanor McClymont	100.00	274.00	135.00	75.37	15.00
Todd Migdon	100.00			75.56	15.00
Tammi Totten	100.00			75.27	15.00
David Tonzola	100.00	137.00	81.00	71.49	15.00
Wayne Turner	100.00	137.00	81.00	85.17	15.00
Total	\$1,100.00	\$1,096.00	\$567.00	\$834.51	\$165.00

Discussion: Mr. Tonzola stated consistent with previous years a group registration for the annual convention was submitted, allowing any board member to go to the annual School Boards Convention. Those board members and administrators who will be staying overnight have been registered with Bally's Park Place Casino Hotel. Mr. Tonzola gave a brief overview of Assembly Bill A-5 and its impact on this resolution concerning school district travel. Moreover, Mr. Tonzola informed the Board that for any board member

not going to the convention there are alternate dates to attend the mandatory board member training requirements. The training program is for 1st term board members in their 2nd and 3rd years as well as reelected/reappointed board members. The closest workshop will be held at Brookdale Community College on October 1st.

MOTION: Mr. Migdon SECOND: Mr. Johnson VOTE: 6-0

B. Appointment of Public Agency Compliance Officer

Resolved: That the Board appoint David Tonzola as the Public Agency Compliance Officer (PACO) for the 2007-2008 school year. (Attachment VI-B)

MOTION: Mr. Migdon SECOND: Mr. Johnson VOTE: 6-0

C. Approval of the 2006-2007 Nonpublic School Transportation Aid

Resolved: That the Board accept additional State (Nonpublic School Transportation) Aid in accordance with NJSA 18A:39-1a in the amount of \$1,772.99.

Discussion: Mr. Tonzola stated that this is aid the district receives for transporting non-public students. The state gathers this information from our District Report of Transported Resident Students (DRTRS). Mr. Tonzola informed the Board that there were two students in the 06/07 school year and this amount has been recorded as a receivable as of 6/30/07.

MOTION: Mr. Migdon SECOND: Mr. Johnson VOTE: 6-0

D. Approval of Discarding Surplus Equipment

Resolved: That the Board approve the discarding of the following items:

Floor and Room	Item ID #	Description
B - CAFE	237 - 246	10 - Tables (Cafeteria, Folding w/Seating)
2 - AUD	900121-900123	Theater Curtains (420 Sq. Ft.)
B - Stor	293	Refrigerator, Average Mfg.- GE

Discussion: Mr. Tonzola stated that the school has purchased new cafeteria tables and the Church of the Ascension has indicated that they were interested in the old tables. Five of the older tables were placed in service in 1990 and five were placed in service in 1995. Furthermore, the contractor has installed our new stage curtains and has removed the older ones. Lastly, the refrigerator is an inoperable refrigerator which was in our basement storage closet. It was placed in service in 1990.

MOTION: Mr. Migdon SECOND: Mr. Johnson VOTE: 6-0

E. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending July 31, 2007 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VI-E)

MOTION: Mr. Migdon SECOND: Mr. Johnson VOTE: 6-0

F. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending July 31, 2007 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VI-F)

MOTION: Mr. Migdon SECOND: Mr. Johnson VOTE: 6-0

G. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of July 2007, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b); that no line item appropriation in violation of N.J.A.C. 6A:23.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Migdon SECOND: Mr. Johnson VOTE: 6-0

H. Approval of Budget Transfers

Resolved: That the Board approve 2007/08 budget transfers as listed on Attachment VI-H.

MOTION: Mr. Migdon SECOND: Mr. Johnson VOTE: 6-0

I. Approval of Payroll

Resolved: That the Board approve the July 2007 gross payroll in the amount of \$47,810.70.

MOTION: Mr. Gorry SECOND: Mrs. Baker VOTE: 6-0

J. Approval of Bills Payment

Resolved: That the Board approve payment of the August 21, 2007 regular bills list and as certified and approved. (Attachment VI-J)

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MOTION: Mr. Gorry SECOND: Mrs. Baker VOTE: 6-0

VII. Old Business

Mr. Migdon asked about setting up a summer basketball program for boys and girls.

Dr. Turner wanted to extend his appreciation to Mr. Migdon for his hard work setting up the 'Kids Run' held on August 17th.

VIII. New Business

Mr. Migdon asked when are class assignments going to be issued. Dr. Turner informed the Board and the public that the class assignments will be issued on August 29th.

IX. Committee Reports

Mr. Charette informed the Board that committees will begin to meet again once the school year starts.

Mr. Migdon indicated that he would like to get a facilities meeting together soon.

Dr. Turner informed the Board that the Board Attorney gave him a review of the architect's proposal for the science room construction and he has sent it on to the architect. He is waiting to hear back from the architect.

X. Public Comments

The following members of the public spoke – Pam Cicerelle, Denise Lemmon, and Nancy Nolan. Matters discussed ranged from enrollment concerns, out of district placements, and the school base planning committee.

XI. President's Report

Mr. Charette informed the Board that he hoped everyone had an enjoyable and relaxing summer and that committee meetings and school activities will begin to pick up.

XII. Executive Session – None

XIII. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:00 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary

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